

## Hayley Gallacher

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**From:** Stephens, Mick  
**Sent:** 21 October 2013 16:01  
**To:** Hannah Jones; Sharon Hall  
**Cc:** Hayley Gallacher; Joanne Brooks  
**Subject:** RE: Internal Charging Voucher

Thanks Hannah

**Mick Stephens**  
Property Services

Tel: 01538 395400 Ext 4210  
Mob: 07736380775

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**From:** Hannah Jones  
**Sent:** 21 October 2013 14:27  
**To:** Sharon Hall; Stephens, Mick  
**Subject:** RE: Internal Charging Voucher

Hi Mick

I have done the transfer of £195 to the planning code.

Hannah Jones

Financial Technician  
Tel- 01298 28400 ext 4542

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**From:** Stephens, Mick  
**Sent:** 14 October 2013 15:40  
**To:** Sharon Hall  
**Subject:** FW: Internal Charging Voucher

Hi Sharon

Jo Brookes tells me that the fee for this application has still not been paid. Can you shed some light on the matter?

Thanks

**Mick Stephens**  
Property Services

Tel: 01538 395400 Ext 4210  
Mob: 07736380775

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**From:** Stephens, Mick  
**Sent:** 07 August 2013 11:18  
**To:** Sharon Hall  
**Subject:** RE: Internal Charging Voucher

Hi Sharon

I want to pay the fee to Planning in respect of application HPK/2013/0402 for the sum of £195.00. The expenditure code is 3809/7805 and the income code is 1120/4306.

Many thanks

**Mick Stephens**  
Property Services

Tel: 01538 395400 Ext 4210  
Mob: 07736380775

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**From:** Sharon Hall  
**Sent:** 06 August 2013 12:12  
**To:** Stephens, Mick  
**Subject:** Internal Charging Voucher

Hello Mick

mark wardle has just called with regards to your query on charging, if you let me know what you are charging at high Peak I will see what the best way to charge this correctly & let you know is that ok?

Thanks

Sharon

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