



High Peak Borough Council

working for our community

Application for listed building consent for alterations,
extension or demolition of a listed building.
Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr	First name:	David	Surname:	Horne		
Company name:	Staffordshire Moorlands District Council						
Street address:	Property Services			Telephone number:	Country Code	National Number	Extension Number
	Moorlands House						
	Stockwell Street			Mobile number:			
Town/City:	Leek			Fax number:			
County:	Staffordshire			Email address:			
Country:	England						
Postcode:	ST13 6HQ						
Are you an agent acting on behalf of the applicant?				<input checked="" type="radio"/> Yes	<input type="radio"/> No		

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	Aidan	Surname:	Linskill		
Company name:	Derbyshire County Council						
Street address:	Design Services			Telephone number:	Country Code	National Number	Extension Number
	Chatsworth Hall				44	01629	536430
	Chesterfield Road			Mobile number:			
Town/City:	Matlock			Fax number:			
County:	Derbyshire			Email address:			
Country:	United Kingdom						
Postcode:	DE4 3FW				aidan.linskill@derbyshire.gov.uk		

3. Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s):

To refurbish the public and adjoining back office areas on the ground floor of Glossop Municipal Buildings in order to create a new Council 'One Stop Shop' facility. This will enable the public to access a wide range of Council Services from a single, easily accessible and purpose built point of contact. The proposal also seeks to establish a new direct link with the adjoining market hall building, which fronts onto the much busier A57 main road through the town centre. Currently there is no direct internal access between the two buildings and the public has to walk round the outside of the building to gain access the other half. In order to fulfil the requirements of the scheme a number of alterations to the existing building fabric are necessary – please refer to drawings 1000416_01eGF_50A1 and 1000416_02ApGF_50A1 for details:

- 1) Formation of new structural opening to enlarge the existing reception area to accommodate main service desk and private interview room.
- 2) Creation of new link corridor through existing print room to connect through to adjoining market hall. This requires removal of 1no. internal window opening and creation to 2no. openings in existing walls.
- 3) New internal partitions to room 014 to form 3no. new interview rooms.
- 4) Removal of partition wall between rooms 018 and 020 to form larger open plan office for council call centre.
- 5) Various existing door openings to be blocked up due to changes in internal layout.

Has the work already started
without planning permission?

☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: Suffix:

House name: MUNICIPAL BUILDINGS

Street address: MARKET PLACE

Town/City: GLOSSOP

County: DERBYSHIRE

Postcode: SK13 8AF

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 403429

Northing: 393985

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ☐ Yes ☒ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr First name: Richard Surname: Tuffrey

Reference: Glossop Municipal Buildings

Date (DD/MM/YYYY): 22/06/2010 (Must be pre-application submission)

Details of the pre-application advice received:

Opinion sought from English Heritage on proposals. Ellis Scott from English Heritage attended site on 26th May and reported back the following comments. Municipal buildings (council officers) - here the proposals involve the reordering of the entrance space with the removal of internal wall to the SW, loss of internal window (GW24) to the print room and new access into the market hall. Internally the significance of this building lies in the survival of original fabric and the historic plan form. The loss of significance should require clear and convincing justification (refer to PPS HE9.1) The key issue here is the desire for access between the two buildings and the public benefit of this, weighed against the harm to significance caused by the loss of the window, in particular. The details submitted within this application aim to provide the justification required for the alterations to the building fabric.

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☒ Yes ☐ No

If Yes, please provide details:

The design and layout of the proposed One Stop Shop was informed by the findings of an indepth consultation exercise with both the public and all the potential users of the building as part of High Peak Borough Council's Customer First Programme. HPBC undertook customer satisfaction surveys in 2007 and 2009 to establish the needs of the public and what aspects of the existing service provision could be improved. Representatives from all the potential service providers, were consulted during the early design stage to ensure their needs were catered for in the design of the One Stop Shop.

8. Authority Employee/Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☒ Yes ☐ No

If Yes, please provide details of the name, relationship and role:

Aidan Linskill
Interior Designer and Project Manager
Design Services
Derbyshire County Council
Chatsworth Hall,
Chesterfield Road,
Derbyshire,
DE4 3FW

9. Materials

9. Materials (continued)

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

External walls - add description

Description of *existing* materials and finishes:

Ashlar millstone grit, with dressed plinth of varying depth and vermiculated rusticated quoins. Dressed stone lintels and cills to window openings.

Description of *proposed* materials and finishes:

Remain unchanged in scheme

Roof covering- add description

Description of *existing* materials and finishes:

Remain unchanged in scheme

Description of *proposed* materials and finishes:

Remain unchanged in scheme

Chimney - add description

Description of *existing* materials and finishes:

Remain unchanged in scheme

Description of *proposed* materials and finishes:

Remain unchanged in scheme

Windows - add description

Description of *existing* materials and finishes:

Generally 12 pane timber sash windows of varying dimensions painted white. Internal courtyard windows are 1920's steel frame windows with coloured opaque glass.

Description of *proposed* materials and finishes:

Window GW24 to be removed to become opening to corridor - see Heritage Impact Statement, Design and Access Statement for more details

External doors - add description

Description of *existing* materials and finishes:

Timber panel doors painted dark green with timber frames painted white.

Description of *proposed* materials and finishes:

Timber panel doors painted dark green with timber frames painted white.

Ceilings - add description

Description of *existing* materials and finishes:

Painted plasterboard ceilings. Public rooms generally have plaster cornice, back rooms are without.

Description of *proposed* materials and finishes:

Room 014 to have suspended ceiling of white 600mm x 600mm accoustic tile on grid at 2500mm above finished floor level. Existing ceiling above to be retained. All other ceilings to remain as existing.

Internal walls - add description

Description of *existing* materials and finishes:

Painted smooth plaster masonry walls.

Description of *proposed* materials and finishes:

New partition walls to be timber/metal stud, with acoustic mineral wool to cavity, 2no. layers 12.5mm plasterboard to either side, to receive plaster skim finish and painted to match existing walls.

Floors - add description

Description of *existing* materials and finishes:

Room 022 [reception], corridors 005, 006, 013 and stairwell 008 - mixture of 200x200mm and 300x300mm grey porcelain floor tiles.
Back office areas - carpet
Toilets - anti-slip flooring

Description of *proposed* materials and finishes:

Room 022 and link corridor 012CA to receive new 300mm x 300mm limestone effect tiles. New dark grey barrier matting to Entrance lobby 024
Interview Rooms 1,2,3 and 4, lobby 003, corridor 013, room 016 and 018 to receive new carpet.
New anti slip flooring to gents WC 010 and accessible WC 01A.
All other flooring as existing.

Internal doors - add description

Description of *existing* materials and finishes:

Internal doors are 44mm FD30 with vision panels and applied moulding to create a panel door effect. Doors are in natural oak finish with Satin Anodised Aluminium ironmongery - see photo DSCN2760.
These doors were installed during the previous building building refurbishment.

Description of *proposed* materials and finishes:

New internal doors will be detailed to match existing internal doors in the building.

Rainwater goods - add description

Description of *existing* materials and finishes:

Remain unchanged in scheme

Description of *proposed* materials and finishes:

Remain unchanged in scheme

9. Materials (continued)

Boundary treatments - add description

Description of *existing* materials and finishes:

Remain unchanged in scheme

Description of *proposed* materials and finishes:

Remain unchanged in scheme

Vehicle access and hard standing - add description

Description of *existing* materials and finishes:

Remain unchanged in scheme

Description of *proposed* materials and finishes:

Remain unchanged in scheme

Lighting - add description

Description of *existing* materials and finishes:

Exterior 'Globe' wall lights on black wrought iron brackets at selected locations on the building.

Internally:

Room 022:

Small hanging glass pendants from ceiling, spotlights on ceiling raft over interview rooms and wall uplighters to pairs and between between windows.

Back office areas: Flourescent tube lighting with mirrored diffusers in track suspended from existing ceiling

Corridors: recessed compact flourescent fittings

Description of *proposed* materials and finishes:

Externally:

Remain unchanged in scheme

Internally:

Room 022 - addiitonal wall uplighters to match existing to compensate for loss of lighting from removal of ceiling rafts over interview rooms.

Room 019 - new suspended track lighting with uplighting over reception desk

Interview rooms 1-4 and print room corridor: In-gird lighting units.

Print Room: New suspended track lighting

New emergency lighting to suit building regulations.

All other lighting as existing.

Are you supplying additional information on submitted drawings or plans?

☒ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

Existing Ground Floor Plan - 1000416/A/01A

Proposed Ground Floor Plan - 1000416/A/02B

Flooring Finishes - see drawing 1000416/K/03

Existing photo of reception

Visual of reception area as proposed

Photo of existing interior door style - DSCN2760

Hertiage Impact Statement & Design and Access Statement

10. Demolition

Does the proposal include total or partial demolition of a listed building?

☐ Yes ☒ No

11. Listed building alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, will there be works to the interior of the building?

☒ Yes ☐ No

Will there be works to the exterior of the building?

☐ Yes ☒ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☐ Yes ☒ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

Please refer to 'Heritage Impact Statement, Design and Access Statement for Listed Building Application PP 01124577' for details of proposed alterations. This should be read in conjunction with drawings 1000416/A/01A and 1000416/A/02B

12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know ☐ Grade I ☐ Grade II* ☒ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐ Yes ☒ No

14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

15. Certificates (Certificate B)

Certificate Of Ownership - Certificate B
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

Notice recipient		Date notice served
Name:	High Peak Borough Council	<div>29/06/2010</div>
Number:	<div></div> Suffix: <div></div>	
Street:	Hayfield Road	
Locality:	High Peak	
Town:	Chapel-en-le-Frith	
Postcode:	SK23 0QJ	
Title: <div>Mr</div> First name: <div>Aidan</div> Surname: <div>Linskill</div>		
Person role: <div>Agent</div> Declaration date: <div>29/06/2010</div> <input checked="" type="checkbox"/> Declaration made		

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date

05/07/2010